

# TECHNICAL ASSISTANCE WORKSHOP FOR POTENTIAL PROVIDERS OF SUPPLEMENTAL EDUCATIONAL SERVICES



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# Purpose of SES

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- Offer the parents of low-income students attending Title schools identified for improvement additional sources of academic instruction for their children outside normal school hours in:
  - \* Math
  - \* Reading/Language Arts



# School Systems and Schools that Offer SES

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- SES is required for Title I schools that have not met adequate yearly progress (AYP) for 3 consecutive years.
- For 2007-08, Tennessee has
  - 6 school systems and 53 schools required to offer SES
  - Approximately 31,000 eligible students



# Eligible Students

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- Low income students identified by the school system (LEA)
- Specific student populations include low-income, minority, migrant, English language learners, and special education
- Parents choose the SES provider



# Eligible Providers

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- Institutions of higher education
- Non-profits (faith-based, community-based)
- For-profits
- Non-high priority private or public schools
- Charter schools
- School systems



# LEA Responsibilities

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- Arrange for SES for eligible children from state-approved providers (selected by the parents)
- Provide, at a minimum, annual notice regarding SES to parents
  - In an understandable and uniform format
  - In a language the parents can understand



# SES Per Pupil Allocations 2007-08

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■ Nashville-Davidson	\$1,272
■ Fayette County	939
■ Hamilton County	1,251
■ Knox County	1,198
■ Madison Co. (Jackson)	1,067
■ Memphis City	1,307



# SES Provider Responsibilities

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- With the LEA and parent, develop
  - Specific achievement goals for each child
  - Measures for student progress
  - A timetable for improving student achievement
- Regularly provide parents of children and the LEA with information on students' progress





# SES Provider Responsibilities (cont'd)

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- Ensure that instruction provided and content used are
  - Aligned with State academic achievement standards
  - Consistent with the instruction provided and content used by the LEA
- Meet applicable federal, state, and local health, safety, and civil rights laws
- Ensure that all instruction and content are secular, neutral, and non-ideological
- Comply with all provisions of the agreement with the LEA



# Implement Tennessee's Recommended SES Model

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- Assess the student's academic needs
- Identify achievement gaps
- Provide targeted instruction and remediation
- Conduct post assessment to gauge achievement
- Don't use a cookie-cutter approach



# The SES Application

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- Part 1 – Basic Program Information
- Part 2 – Program Overview
- Part 3 – Indicators of Quality
  - 10 subparts (A-J) scored
- Assurances & signatures
- Appendices



# Subpart A – Evidence of Effectiveness

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- Evidence of your program's positive impact on student achievement
- Evidence from school grades, homework completion, classroom tests
- Letters of reference from previous clients
- Improved outcomes in attendance, retention, promotion, graduation rates, behavior



## Subpart B –Links Between Research and Program Design

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- Research to show the your program design is effective (mode of instructional delivery, class size, time on task, etc.)
- See Key Resources listed in the application, e.g., National Reading Panel, What Works Clearinghouse
- See Appendices A an B



## Subpart C – Connection to State Standards & LEA Programs

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- Use the State's *Blueprint for Learning* for aligning your instruction to State Standards; go to <http://www.tennessee.gov/education/ci/standards/blueprint/>
- What process did you use for alignment?
- How will you ensure that your program is connected to district content and instruction?



## Subpart D – Monitoring Student Progress

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- How will you implement the Tennessee SES model? (diagnose, prescribe instruction, evaluate and monitor progress)
- What process will you use to track and monitor student progress?



## Subpart E & F – Communication with School Personnel & Parents

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- Critical component
- Procedures for communicating
- Involve parents
- Enrollment/intake procedures; retention strategies, exit procedures
- Cultivate positive working relationship with parents





# Subpart G – Qualifications of Instructional Staff

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- Describe qualifications (include resumé of staff that will oversee instructional program)
- Qualifications for working with students performing below level and special populations
- Procedures for recruiting, hiring, and supervising staff



# Subpart H – Financial and Organizational Capacity

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- Evidence that your organization is
  - Financially sound
  - Has a sound management structure
- Proof of liability insurance
  - State requirement \$100,000
  - LEA requirements may be greater



# Subpart I – Federal, State, Local Requirements

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- Criminal background checks prior to hiring – go through LEA procedure
- Business, health, safety licenses
- Safety plans for fire, weather, medical, etc.
- Internet regulations, if applicable



# Subpart J – Federal, State, Local Civil Rights Protections

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- Compliance with regulations pertaining to
  - Students' civil rights - For more information, see U.S. Dept. of Education SES Non-Regulatory Guidance on SES website
  - Students with disabilities - For more information, see requirements for *Individuals with Disabilities Education Act (IDEA)* and *Americans with Disabilities Act (ADA)*



# Checklist for Scoring SES Applications

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- Used by reviewers to score applications
- Reviewers are trained in evaluating responses
- 3 reviewers
- Points transferred to scoring form and tallied, pp. 17-18 of *Checklist for Reviewing SES Applications*



# SES Timeline

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**2/15/08** – 3/28/08 Window for submitting SES applications to State

**3/28/08, 4:30 p.m.** deadline for submitting application

**6/16/08** – target date for posting new list of State-approved providers



# Resources

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- *The Providers' Toolkit for Supplemental Educational Services* located at [www.tutorsforkids.org/providers.asp](http://www.tutorsforkids.org/providers.asp)
  - Marketing SES, pp. 8-12
  - Program considerations, pp. 13-15
  - Application assistance, pp. 17-21
- State SES website:  
<http://www.tennessee.gov/education/fedprog/fpses.shtml>



# Questions or Assistance?

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